

**WINSTON R-VI HIGH SCHOOL
STUDENT HANDBOOK
2026-27**



**Winston High School
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Winston, Mo 64689
(660) 339-6462
Brenda Pliley, K-12 Principal**

**Rise, Fly, Win—
Your Future Awaits!**

2026-2027 Winston School Calendar

July 24, 2026	Online Registration Opens
August 6, 2026	New Student Registration 9am-3pm
August 18-21, 2026	Staff In-Service
August 20, 2026	Open House 5-6:30pm
August 25, 2026	First Day of School-First Day of First Semester
September 18, 2026	Progress Reports sent home
October 12, 2026	Student/Parent Teacher Conferences 12pm-7pm
October 16, 2026	Progress Reports sent home
October 26, 2026	SCHOOL IN SESSION
November 13, 2026	Progress Reports
November 23, 2026	SCHOOL IN SESSION
November 25-27, 2026	Thanksgiving Break – No School
December 14, 2026	SCHOOL IN SESSION
December 18, 2026	End of First Semester (68 days)
December 21-January 4	Winter Break – NO SCHOOL
January 5, 2027	Classes Resume-First Day of Second Semester
January 8, 2027	First Semester Report Cards sent home
January 29, 2027	Send home Progress Reports
February 8, 2027	SCHOOL IN SESSION
February 26, 2027	Progress Reports sent home
March 1, 2027	Student/Parent Teacher Conferences 8am-3pm
March 22, 2027	SCHOOL IN SESSION
March 25, 2027	Progress Reports sent home
March 26, 2027	No School
April 23, 2027	Progress Reports sent home
May 17, 2027	SCHOOL IN SESSION
May 19, 2027	Last Day of School – Early Dismissal (80 days)

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ARTICLE I:
ADMISSION AND ENROLLMENT OF PUPILS
(Board Policies 2200-2290)

SECTION A (Board Policy 2200):

A birth certificate or hospital birth registration is required of all pupils for enrollment. If, at the time of registration satisfactory proof of age is not presented, enrollment will be on a temporary basis.

SECTION B (Board Policy 2255):

Parents or guardians of transfer students, upon enrollment, will indicate on the enrollment forms any disabilities as identified under the Individuals with Disabilities Act or Section 504 of the Rehabilitation Act that might impair the learning process. This information will be included in the student's permanent record file.

SECTION C (Board Policy 2245 and 2280) :

Grade placement of any pupil entering Winston R-VI High School from another district or from a home-schooled status may be adjusted on the basis of the student's previous records, achievement test(s), or other factors which the principal and their staff believe make such adjustment necessary for the best education of the student. A complete transcript of an entering pupil's record is required before enrollment is considered complete. Enrollment will be temporary until the transcript is received.

SECTION D (Board Policy 2240 and 3360):

Nonresident tuition for elementary and high school pupils is currently set at \$2000.00. Permission to enroll will be granted after reasons for requesting admission have been reviewed and after it has been determined that class enrollments are not excessive.

ARTICLE II:
POLICIES AND PROCEDURES PERTAINING TO ACADEMIC STATUS

SECTION A: Graduation Requirements (Board Policy 2525)

	Regular	Honors
Comm Arts	4	4
Social Studies	3	3
Math	3	4
Science	3	3
plus 1 core	0	1
PE	1	1
Fine Arts	1	1
Practical Arts	1	1
Electives	10.5	10.5
Health and Family Education	0.5	.5
Personal Finance	0.5	.5
Intro to Computers	0.5	.5
Total Credits	28	30

The District will accept courses offered through the Missouri's K-12 Virtual Instructional Program (MoVIP) as units of credit meeting state and local graduation requirements provided however the quantity and quality of completed student works meets standards applicable to the District's traditional program.

The Launch program thru Springfield Public School System is the Virtual Learning Option that the Winston R-VI School District will be using on-campus to provide virtual instruction. These requests will be evaluated on a case-by-case basis. Determining factors may include but are not limited to course availability, scheduling conflicts, student achievement record, etc.

Other Requirements:

Pass the Missouri and United States Constitution Tests and Civics test.

Pass CPR Certification test.

Honors Diplomas and Valedictorian/Salutatorian Requirements:

Honors Diploma- needs an additional Math credit (Alg. 1 or above) plus one additional core elective credit from Science, Social Studies, Math, or Communication Arts.

1. Math classes must be Algebra I and above.
2. Students must graduate with at least a "B" average.
3. Students must have attended Winston R-VI High School the last two (2) years to earn Valedictorian or Salutatorian honors.
4. English classes must include English I and II, and III.

Student with Disabilities- Policy 2530

Students with disabilities pursuant to the IDEA who have completed four years of high school shall be allowed to participate in the graduation ceremony of the student's high school graduating class and all related activities if the student's individualized education program (IEP) prescribes special education, transition planning, transition services, or related services beyond the student's four years of high school, and the student's individualized education program team determines the student is making satisfactory progress toward the completion of the individual education program and participation in the graduation ceremony is determined appropriate.

SECTION B: Grading Scale for Grades 7-12

95% - 100%	A	4.00	73% - 76%	C	2.00
90% - 94%	A-	3.66	70% - 72%	C-	1.66
87% - 89%	B+	3.33	67% - 69%	D+	1.33
83% - 86%	B	3.00	63% - 66%	D	1.00
80% - 82%	B-	2.66	60% - 62%	D-	.66
77% - 79%	C+	2.33	0% - 59%	F	.00

Weighted Grading System

The weighted GPA will be clearly marked on the transcript for the benefit of our students and will be used to determine class rank.

- All approved Dual Credit (college level) courses will be considered weighted.

	Weighted Courses
100-90%	4.33
89.99-80%	3.33
79.99-70%	2.33
69.99-60%	1.33
59.99-0%	0.00

SECTION C: Honor Roll

"A" Honor Roll - a student must have at least a "3.667" grade point average or above in all classes. Students will not have any grades lower than a B-.

"B" Honor Roll - a student must have at least a "3.00 to 3.65" grade point average in all classes. Students will not have any grades lower than a C-.

SECTION D: Retention or Promotion of Students- School Board Policy 2520

In recommending promotion or retention, these factors will be considered:

- a. Academic achievement in all subject areas, especially attainment of grade level objectives, as determined by tests, teacher assignment, and work samples.
- b. Chronological age.
- c. Study Habits.
- d. Attendance.
- e. Social and emotional maturity.
- f. State-mandated retention requirements for primary/middle school students.

Parents/guardians who wish to appeal the decision for retention must first contact the building principal. If parents/guardians do not accept the decision at the building level, an appeal may be made in writing to the Superintendent. All appeals must be requested within two (2) weeks after the close of school.

SECTION E: Vocational Credits

Students that attend North Central Career Center at South Harrison will be able to earn 1.5 credits per semester. Grades and credits awarded by the area vocational school to Winston R-VI students will be based on policies and regulations as determined by NCCC and Winston School District. Students who are

enrolled in a vo-tech program will follow the school calendar of the receiving district. If the Winston district is not in session but the receiving district is, then students are expected to attend. The **ONLY** exception to this procedure is special permission granted by the Winston Principal or Superintendent for reasons related to school activities or dangerous road conditions. Students with an attendance percentage of less than 90% of vo-tech classes at semester, may be dropped from the vo-tech program at the discretion of the principal for the next semester.

SECTION F: Reporting Pupil Progress to Parents

Progress grade reports shall be emailed home to the parents/guardians of pupils approximately every four weeks. Report cards will be emailed at the end of first and second semesters. A hard copy of report cards will be provided at parent/guardian request.

SECTION G: Providing Supplies to Financially Distressed Students

Students who are unable to purchase their regular school supplies, may, upon presenting a written request from their parents or guardians, furnish the necessary textbooks and supplies, subject to the approval of the building principal.

SECTION H: College Visits/Job Shadow

Students are encouraged to visit colleges and universities they are considering attending. These visits need to be set up on Mondays school is not in session. Any college visit/job shadow that is not taken on a Monday when school is not in session will count as an absence. Forms are available in the counselor's office for A+ job shadow recording.

SECTION I: Drop-Add Procedure

Students will be allowed to drop or add classes the first week of the semester. Students must obtain a drop-add sheet from the counselor. This sheet must have the signatures of the following people before the class change will be allowed: both instructors, the counselor/principal, and parent/guardian. These forms must be submitted by 8:00 am on the first Friday of the semester.

SECTION J: Summer School

Courses may count toward maintaining academic eligibility. See MSHSAA Handbook 2026-2027, p. 46-47, by-law 2.3.5 for more information.

SECTION K: Attendance Incentive Program (Board Policy 2310)

Students with perfect attendance will receive \$50. **(NO absences from any periods.)**

SECTION L: End of Semester Assessment Incentive Program

Students who meet specific attendance and achievement guidelines will not be affected negatively by **school administered** semester exams. All students are expected to complete the assessments, but student's grades may only be helped if the following criteria are met:

1. No more than 2 absences/tardies during the semester in the class and a grade of at least 90%.
2. No more than 1 absence/tardy during the semester in the class and a grade of at least 80%.

**ARTICLE III:
POLICIES AND PROCEDURES PERTAINING TO
THE GENERAL OPERATING GUIDELINES**

SECTION A: Lunch and Breakfast

Breakfast/Lunch and Milk Prices:

	Elementary	High School	Adult
Breakfast	\$1.40	\$1.40	\$1.40
Reduced	\$0.30	\$0.30	
Lunch	\$2.59	\$2.84	\$3.85
Reduced	\$0.40	\$0.40	
Extra Milk	\$0.30	\$0.30	\$0.30

All students at Winston High School are assigned to a daily lunch shift. This is the time that is set aside each day for the eating of lunch. Similarly, breakfast will be served daily starting at 7:25 and eaten in the cafeteria. Students may not to eat lunch outside of the cafeteria/dining area and **WILL NOT BE PERMITTED TO MISS CLASS TIME TO EAT UNLESS SPECIAL PERMISSION IS GRANTED BY THE PRINCIPAL OR SUPERINTENDENT. All items for lunch or breakfast will need to be delivered prior to the start of the designated meal time.**

SECTION B: School Closings

Information will be disseminated via **TextCaster** (which parents may sign up for free) and Facebook. The announcement shall be made as early as possible once the decision is made. It is the parent's responsibility to have a contingency plan arranged for their child. **THE SCHOOL WILL NOT BE CALLING PARENTS ON DAYS WHEN SCHOOL IS DISMISSED EARLY.** Enroll for text message updates via our website winstonredbirds.org through **Textcaster**.

SECTION C: School Attendance (School Board Policy 2310 and 2330)

There is a direct relationship between good attendance and class success. Employers continually place more emphasis on high school attendance records when considering someone for employment. The time that teachers spend helping students with make-up work takes away from the instruction of other students. For these reasons, the Winston R-VI Board of Education has adopted the following guidelines:

1. No pupil shall be excused from school during the regular session to take music, dancing, or other lessons, or to take part in rehearsals for entertainment purposes except those which are part of the regular school program.
2. It is strongly recommended that the parents / guardians call the school on the day of their student's absence. If the school does not receive such a call, the secretary will call the home/business of the parent to determine the reason for the absence. When students who have been absent return to school, they shall present to the secretary or principal a note from their parents or guardians verifying their knowledge and approval of the student's absence. This note will be placed in your student's file and kept for verification purposes. Without a parental note, it will be considered an unexcused absence and makeup work will not be allowed. Parents wishing to pick up their child's homework at the end of the school day need to contact the ~~high~~ school secretary prior to 11:15 a.m. to ensure ample time for work to be collected.

3. A student may miss a total of eight (8) times per daily class period a semester with parent or guardian approval and may make-up their missed work. Students missing more than eight (8) times per daily class period a semester will receive no credit for the class that period and an "F" for the semester grade. Doctor's excuses must be presented to the principal within five (5) days of the student's return to school. Doctors' excuses are not required but will be retained and presented at the requested Board hearing in case of exceeding the allotted eight (8) times per daily class period. The student, parent or guardian may appeal the loss of credit to the Principal at the end of the semester. The Principal may waive the policy or assign corrective action to allow the student to receive credit. The Principal will notify the parent or guardian of his/her decision. If the parent or guardian is not in agreement with the Principal's decision they may appeal to the Board of Education at the next regularly scheduled board meeting. Failure to appeal will result in loss of credit. (See Discipline Handbook)
4. All absences exceeding ten (10) will require a doctor's note to be an excused absence. The student shall present the doctor's note upon returning to school. Otherwise, all absences exceeding ten (10) will be unexcused absences
5. Students who are truant, or missing school without the parent's, guardian's or school's approval may not appeal to the Board of Education for waiving of these unexcused days.
6. School sponsored activities will not be counted against the student.
7. A student who complies with a subpoena to testify in a criminal proceeding, attends a criminal proceeding, or who participates in the preparation for a criminal proceeding will not be disciplined for violation of the District's attendance policy. Similarly, such student's parents/guardians will not be in violation of the state's truancy schedule §167.061.
8. The principal shall notify the parent or guardian by letter after the student has reached their fifth (5th), seventh (7th) and tenth (10th) absences. The principal's notification will request the parent's or guardian's signature so the principal will know that the parents or guardians are aware of the situation.
9. Attendance Incentive Program: Students with perfect attendance will receive \$50. (no absences from any periods).

MSHSAA Official Handbook- p. 42

2.2.3 Local Member School:

- a. A student who violates a local school policy is ineligible until completion of the prescribed school penalties.
- b. The eligibility of a student who is serving detention or in-school suspension shall be determined by local school authorities.
- c. A student shall not be considered eligible while serving an out-of-school suspension.
- d. If a student misses class(es) without being excused by the principal, the student shall not be considered eligible on that date. Further, the student cannot be certified eligible to participate on any subsequent date until the student attends a full day of classes.
- e. Each individual school has the authority to set more restrictive citizenship standards and shall have the authority and responsibility to judge its students under those standards.
- f. Each school shall diligently and completely investigate any issue that could affect student eligibility.

Student Early Dismissal Procedures- (Board Policy 2330)

The following procedures apply:

1. The building principal or designee shall not excuse a student before the end of the school day without a request for early dismissal by the student's parent/guardian.
2. Requests shall be in writing. Telephone requests for early dismissal of a student shall be honored only if the caller can be positively identified as the student's parent/guardian.
3. Children of single-parent families will be released only upon the request of the custodial parent; i.e., the parent whom the court holds directly responsible for the child, and who is identified as such on the school record.

Additional precautions may be taken by the school administration, appropriate to the age of students, and as needs arise.

Parents/guardians have the obligation to advise and provide up-to-date documentation to the building principal regarding any change in the legal and/or physical custody of the student. The building principal, at all times, has the authority to investigate and confirm the custodial status of a parent/guardian if the principal has inadequate information or reason to suspect that false or incomplete information has been provided to the School District.

Students shall not be permitted to answer any personal phone calls, except those from the parent/guardian or other persons having legal custody of said pupils. Emergency messages will be delivered to the students.

Parents may always check their student's attendance info in the Student Portal. In the Lumen portal the following symbols denote absence codes: A=Absent, SA=Student Activity, DT=Daily Tardy (1st hour only) and T=Tardy.

****It is the student's responsibility to acquire missed work due for any and all absences.****

SECTION D: Tardiness and Period Absence

Tardiness is defined as not being in the classroom in the seat ready to work at the tardy bell. After fifteen minutes the student will be counted absent.

Period Absence: A student is absent from a period after fifteen (15) minutes has passed.

SECTION E: Student with Communicable Diseases (School Board Policy 2860)

A student shall not attend classes or other school-sponsored activities, if the student (1) has, or has been exposed to, an acute (short duration) or chronic (long duration) contagious or infectious disease, and (2) is liable to transmit the contagious or infectious disease, unless the Board of Education or its designee has determined, based upon medical evidence, that the student:

1. No longer has the disease.
2. Is not in the contagious or infectious stage of an acute disease.
3. Has a chronic infectious disease that poses little risk of transmission in the school environment with reasonable precautions.

School officials may require any child suspected of having a contagious or infectious disease to be examined by a physician and may exclude the child from school, in accordance with the procedures authorized by this policy, so long as there is a substantial risk of transmission of the disease in the school environment. (Further guidance can be found in board policy.)

SECTION F: Student Transportation Services (School Board Policy 5620)

Pupil transportation is a necessary auxiliary service and an integral part of the total educational program of the District. The time students spend on the bus exerts an important influence on the physical and mental condition that students bring to the classroom. Therefore, the major objectives of the pupil transportation program are as follows:

1. Provide the means by which students can reach school under safe and healthful conditions with as little time on the bus as is reasonably necessary.
2. Provide for an efficient and economical transportation system.
3. Adapt transportation to the requirements of the instructional program.

Any student whose conduct on a school bus is improper or jeopardizes the safety of other students may have his/her right to school bus transportation suspended for such period of time as deemed proper by the Superintendent, building principal or designee. Students with disabilities who are suspended from bus transportation will be afforded the procedural safeguards, if necessary, as required by the IDEA or Section 504. Such bus suspensions will not constitute a “removal” under the IDEA or Section 504 unless transportation is included as a necessary related service in the student’s IEP or Section 504 Plan. Uniform rules of conduct and disciplinary measures will be enforced.

Student Conduct on Buses (School Board Policy 2652)

The safety of students during their transportation to and from school is a responsibility which they and their parents/guardians share with the bus drivers and school officials. Therefore, the rules of student conduct will be issued to all students at the beginning of the school year, and to new students upon enrollment.

Rules:

1. The driver is in charge of the students and the bus. Students must obey the bus driver.
2. Students should **NEVER** stand in the roadway while waiting for the bus and should clear the roadway after exiting the bus.
3. Students **MUST** be on time. The bus cannot wait beyond its regular schedule for those that are tardy.
4. Unnecessary conversation with the bus driver is prohibited.
5. Classroom conduct is to be observed by students while riding on the bus. Ordinary conversations are allowed.
6. Students **MUST NOT** throw paper or other rubbish on the floor of the bus.
7. Students **MUST NOT** at any time extend arms or heads out of the bus windows.
8. Students **MUST** observe directions of the bus driver when leaving the bus.
9. Students **MUST NOT** try to get on or off the bus, or move about while it is in motion.
10. Any damage to the bus should be reported at once to the driver.
11. Should any student know ahead of time that he or she will not be on the bus the next trip he/she should tell the driver before leaving the bus.

12. School bus service is provided for the comfort and convenience of the students. The school administration and the drivers intend to do everything possible to provide good service. Any student accepting and using the bus service must assume some responsibility for his/her conduct on the bus. The driver is charged with the responsibility of maintaining order. In a severe case of misconduct, the student may even be denied the use of the bus by the administration, and may not return until he/she receives approval from the school. Parents will be notified before a student is denied the use of the bus service.

SECTION G: Dress Code (School Board Policy 2651)

Student's dress and appearance shall reflect cleanliness and must not be a disruption or distraction to the normal classroom procedure. Students will be asked to change into appropriate clothing if a dress code violation is found. The following guidelines will apply while students are at school and at associated activities:

Student Dress

The Board of Education expects student dress and grooming to be neat, clean and in keeping with community standards, so that each student may share in promoting a positive, healthy and safe atmosphere within the School District. This expectation includes the school day and school sponsored extracurricular activities. The Board may require students to wear a school uniform.

Students shall observe modes of dress and standards of personal grooming that are in conformity with the educational environment and necessary to maintain an orderly and safe atmosphere for all students. Apparel is expected to conform to reasonable student standards of modesty, and as such, no excessive or inappropriate areas of skin or undergarments may be exposed. No apparel or grooming which presents a safety concern is permitted. No apparel displaying messages that are gang-related, sexually explicit, vulgar, violent, or advocating illegal activities is permitted. Further, no clothing or personal grooming that disrupts, or can be forecasted to disrupt, the educational environment is permitted.

SECTION H: Student Drivers (School Board Policy 2150)

Students who drive their cars, trucks, or motorcycles to school are required to park them in the school parking lot upon arrival at school. Students will not return to their cars without permission from the principal or superintendent until school dismisses. Students will not congregate in the parking lot or around their cars at any time.

Searches by School Personnel: Parking Lots

1. Students are permitted to park on school premises as a matter of privilege, not of right.
2. The School District retains authority to conduct routine patrols of student parking lots and inspections of the exteriors of student automobiles on school property.
3. The School District may inspect the interiors of student automobiles whenever a school authority has reasonable suspicion to believe illegal or unauthorized materials are contained inside the automobile.
4. Such patrols and inspections may be conducted without notice, without student consent, and without a search warrant.
5. If a student fails to provide access to the interior of their car upon request by a school official, they will be subject to school disciplinary action.

SECTION I: Student Organizations (School Board Policy 2653)

No school organization shall be formed or allowed to operate without the consent of the student council, the principal, and the superintendent.

SECTION J: Visitors (School Board Policy 1430)

ALL visitors, including parents and guardians, are to report to the office when arriving on school grounds.

SECTION K: Students in the Building

Students will **not** enter the building before 7:25 am unless supervised by a sponsor. Upon entering the building students will report to the gym or cafeteria. Students will not remain in the building after 3:53 pm unless supervised by a sponsor.

SECTION L: Students in the Hallway

Students must have a pass when in the hall or in the restroom during scheduled class.

SECTION M: Proper Student Conduct

All students attending school in District schools will be expected to accept the obligation and responsibility to attend school on a regular basis and to comply with the District's discipline code set forth in Regulation 2610. Those students who choose not to fulfill their responsibilities at school will be held accountable for their conduct. Consequences for individual acts of misconduct are calculated to discipline the student, to deter future misconduct, and to provide a safe and positive environment in which students can learn. Students who engage in significant acts of misconduct off campus which materially and adversely impact the educational environment of district students to the extent allowed by law will be subject to discipline up to and including expulsion.

SECTION N: Teacher Assigned Detentions (Board Policy 2660, Regulation 2660)

Certificated staff members may detain students after normal school hours for a reasonable time provided the following conditions are observed:

1. Students must have an opportunity to make arrangements for transportation home. Therefore, the detention may take place on any day after the day of notification to detain.
2. The detention may be for disciplinary or academic reasons.
3. The names of all students detained must be reported to the building principal.
4. All students detained must be supervised by a certificated staff member.

SECTION O: Students Lockers (School Board Policy 2150)

School lockers and desks are the property of the Board of Education and are provided for the convenience of students, and as such, are subject to periodic inspection without notice, without student consent, and without a search warrant. The lockers and desks may be searched by school administrators or staff who have a reasonable suspicion that the lockers or desks contain drugs, alcohol, material of a disruptive nature, stolen properties, weapons, items posing a danger to the health or safety of students and school employees, or evidence of a violation of school policy. In addition, the Board of Education authorizes the use of trained dogs to sniff lockers or other school property to assist in the detection of the presence of drugs, explosives, and other contraband.

SECTION P: Student Discipline (School Board Policy 2600)

The District has the authority to discipline for student conduct that is prejudicial to good order and discipline in the schools as provided by state law. School officials are authorized to hold students accountable for misconduct in school, on school property, and during school-sponsored activities. Students who engage in significant acts of misconduct off campus which materially and adversely impact the education of District students will be subject to discipline up to and including expulsion. However, no student will be confined in an unattended locked space except for emergency situations while awaiting the arrival of law enforcement officials. Refer to the Discipline Handbook for more information.

All students are subject to the Winston High School Discipline Code which can be found on the District Website and in this handbook. Paper copies of the code can be obtained through the Principal's office.

SECTION Q: Fundraiser (School Board Policy 3370)

All fund-raising activities and planning for fund-raising shall be done after school hours unless prior permission is received from the building principal. Any fund-raising activity which involves students or employees shall require the approval of the building principal and Superintendent. Involvement is defined as: any activity which advertises the school, students or school organization

Procedure:

Each student organization, grades 7-12, shall be limited to one fundraiser in which goods are sold in the community per year. Organizations may provide services and activities in addition to a "selling" fundraiser. The exemption to this regulation shall be the senior class.

SECTION R: Release of Student Information/Student Recognition through Media (School Board Policy 2400)

A cumulative educational record shall be maintained for each student from his/her entrance into school through the last date of attendance or through graduation, whichever occurs first.

Each student's educational record will include information required by state and federal statutes, regulations or agencies and shall include other information considered necessary by school officials.

The District will comply with the mandates of the Family Educational Rights and Privacy Act (FERPA) and the Safe Schools Act regarding confidentiality of student records and disclosure of personally identifiable information

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 to provide military recruiters, upon request, with three directory information categories - names, addresses and telephone listings - unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

The School District, in conformance with the U.S. General Education Provisions Act, declares the following as "directory information." As provided in that act, this information concerning students may be made public:

1. Student's name, address, telephone listing.

2. Date and place of birth.
3. Pictures/narratives related to school group participation.
4. Participation in officially recognized activities.
5. Height of members of athletic teams.
6. Date of attendance.
7. Honors and awards received.

If any parent or legal guardian of a student does not want any of this information released without his or her consent, he or she may contact the principal of the school that student attends within thirty (30) days of this notice.

Parents must complete and return an “Opt-Out” form if they wish to prohibit military recruiters from gaining access to their student’s directory information. The military now has the right to have access to such information if the parent does not specifically state otherwise. Students eighteen years or older may make this decision for themselves:

SECTION S: Use of Cell Phones and Personal Devices (School Board Policy 2656)

Developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones in schools poses increasing risks of school disruptions, bullying, criminal activity, and academic dishonesty. As a result, student cell phones, digital cameras and similar electronic devices may not be used or displayed during the school day, as well as, in dressing areas during extracurricular activities. Violation of this policy during the first semester after adoption of this policy will result in in-school suspension, while second offenses will result in out-of-school suspension being imposed.

However, such electronic devices may be used in serious, unexpected and dangerous situations that require immediate action. Such emergency situations include but are not limited to:

1. An active fire
2. An active tornado or earthquake
3. An active shooter
4. An evacuation of school premises
5. Any other serious, unexpected and dangerous situations that require immediate action
6. Any situation identified in School Board Policy as an emergency

In addition, exceptions include situations when a student is directed to use such a device by a District employee or volunteer for instructional purposes. Exceptions will also be made when use of such electronic device is provided or required by:

1. The Individuals with Disabilities Education Act (IDEA)
2. Americans with Disabilities Act (ADA)
3. An individualized emergency health care plan as provided by Missouri statute
4. Rehabilitation Act of 1973 (Section 504)
5. Civil Rights Act of 1964 (Title VII)
6. Equal Educational Opportunities Act

THE SCHOOL ACCEPTS NO RESPONSIBILITY WHATSOEVER IF CELL PHONES OR OTHER ELECTRONIC DEVICES ARE LOST, STOLEN OR DAMAGED.

SECTION T: Medical Restrictions

Any note, parental request, or doctor's release that restricts or prohibits a student from participating in physical education class, for whatever reason, will also prohibit the student from participating in the following extracurricular activities or practices: softball, cheerleading, basketball, track or any other extracurricular activity that involves physical exercise. Participation privileges will not be reinstated until the school receives either a note sent by the parent, or a doctor's release allowing full participation in physical education classes. Students who fail to participate in physical education will not be allowed to participate in that evening's extracurricular activities that are mentioned above, unless approved by a member of the school administration.

SECTION U: The Gym Floor

Students will only be allowed on the gym floor with proper footwear that includes athletic shoes. Street shoes or shoes that are worn outside are not allowed.

SECTION V: Deliveries

Items delivered to school (including, but not limited to: uniforms, academic materials, food, and other equipment) should be brought to the office and dropped off. Under no circumstances should the items be directly delivered to the classroom.

SECTION W: Food and Drinks

All meals are to be eaten in the designated dining area. Teachers may permit snacks in their classroom as long as this does not cause an educational distraction. All drinks must be in a resealable container.

SECTION X: Alternative Methods of Instruction (AMI) (School Board Policy 1210)

A local education agency (LEA) will not be required to make up school hours that are lost or cancelled due to exceptional or emergency circumstances (up to 36 hours) if the LEA implements an Alternative Methods of Instruction (AMI) Plan that is approved by the Department of Elementary and Secondary Education (DESE) (see Section 171.033, RSMo). LEAs must assure that the plan will favorably impact teaching and learning to receive DESE approval. LEAs will be required to submit an AMI Plan for each school year of implementation.

The Winston R-VI School District will use a variety of instructional practices including but not limited to online instruction utilizing Google Classroom and other websites and apps as needed, video conferencing (Zoom, SeeSaw, Google Hangouts, Google Meets) and instructional packets. Students will be responsible for assigned work and grades will be counted toward earning credit.

SECTION Y: Suicide Awareness (School Board Policy and Regulation 2785)

This policy and the accompanying regulation reflects the District's commitment to maintaining a safe environment to protect the health, safety and welfare of students. The corresponding regulation for this policy outlines key protocol and procedures for this District in educating employees and students on the actions and resources necessary to prevent suicide and to promote student well-being. This policy is being adopted pursuant to Section 170.048, RSMo. This policy and corresponding regulation will go into effect no later than July 1, 2018.

The district will address suicide awareness and prevention through the following policy components:

1. Crisis response team
2. Crisis response procedures
3. Procedures for parent involvement
4. Community resources available to students, parents, patrons and employees
5. Responding to suicidal behavior or death by suicide in the school community
6. Suicide prevention and response protocol education for staff
7. Suicide prevention education for students
8. Publication of policy
9. Teacher Assistance Programs
10. Student Identification Cards

SECTION Z: Wellness (School Board Policy 2750)

The District is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, there needs to exist a positive, safe and health-promoting learning environment at every level, in every setting, throughout the school year. The District promotes healthy schools, by supporting wellness, good nutrition, and regular physical activity as part of the total learning environment. The District supports a healthy environment where children learn and participate in positive dietary and lifestyle practices. Schools contribute to the basic health status of children by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance potential.

SECTION AA: Videos

If videos are shown at any school activity, the movies must be rated PG or lower rating for grades 7th-8th and PG-13 or lower rating for 9th-12th. Clips from movies will only be shown if they are relevant to the class curriculum and lesson, approved state standards and approved and previewed by the Principal.

ARTICLE IV: EXTRA-CURRICULAR ACTIVITIES

Interscholastic athletics are recognized as an integral part of the school's total educational program. The control and regulations of the program rest with the High School Principal and Athletic Director. Such regulations will not conflict with the code of the Missouri State High School Activities Association. The appeals process for athletics will end with the High School Principal's decision.

SECTION A: Participation by Students in Out-of-School Activities (School Board Policy 2920)

Interscholastic competition for secondary school students shall be provided through a variety of activities and athletics. Students are allowed to attain the privilege of representing their school by meeting the standards of eligibility as set forth by the Missouri State High School Activities Association (MSHSAA). These standards may include academic requirements, citizenship, age maximums, passing medical examinations and other items that are posted in the school and discussed by the coaches and sponsors with their students as well as mailed home to the parents/guardians of all student participants.

Interscholastic competition may be withheld from any student as a condition of discipline. Furthermore, all policies that apply to the regular school day apply also to interscholastic competition. Coaches and sponsors may establish policies for their groups in addition to those stated herein.

A student must be in attendance for the full day on days of extracurricular participation. Failure to do so will eliminate the student from practice or participation that day. Exceptions may be granted in special cases.

The following criteria will be followed:

1. 1. Students will meet the eligibility requirements set out by MSHSAA.
2. 2. Any student failing a class may be required to attend study sessions after school.
3. 3. Any student receiving an incomplete grade because of failure to promptly complete work will be placed on the ineligibility list. Incomplete grades resulting from illness or other special circumstances during the last week or two of a grade period may be exempted.
4. 4. Students displaying unacceptable citizenship behaviors may be suspended from participation.
5. 5. Each coach and sponsor will establish written guidelines for their groups. These guidelines shall be presented orally and in written format. A copy of such guidelines will be on file with the principal.

The interscholastic competition program is an integral part of the secondary schools and shall supplement the curriculum program by providing worthwhile experiences to students that will enable them to develop the attributes of good citizenship. These programs will be administered by the principal/designee.

SECTION B: Suspensions:

A student shall not be considered eligible while under out-of-school suspension. A student expelled or who withdraws from school will not be considered eligible for 365 days from the date of expulsion or withdrawal.

SECTION C: Absence on Contest/Activity Dates

A student who is absent from school on the day of an interscholastic contest or on a Friday before an interscholastic contest on a Saturday will not be permitted to participate in said contest without a written release from the school principal.

SECTION D: Contests (School Board Policy 2920)

Competition by students in organized non-school-sponsored competitions must meet the following conditions:

1. During the season, a student who represents his/her school by competing in an interscholastic contest shall not compete as a member of a nonschool team or as an individual participant in an organized nonschool competition in that same contest.
2. A student may compete in organized nonschool competition in other events in which MSHSAA member schools compete interscholastically if no school time is missed to compete, practice for, or travel to the site of nonschool competition; and if the student does not practice for or compete in the nonschool competition on the same date he/she practices or competes for the school.

SECTION E: Cheerleaders

A sign-up sheet will be posted each school year for students who would like to participate in cheerleading. In the event that students interest is greater than uniforms available, tryouts will be implemented.

SECTION F: Homecoming Royalty

The Athletic Homecoming King and Queen will be selected in the following manner. The boys basketball team shall nominate a queen basketball candidate and the girls basketball team shall nominate a king basketball candidate. Each class (9th-12th) and student council (7th-12th) shall nominate a king and queen candidate from their respective class/organization. The Homecoming King and Queen will be selected from the six (6) sets of candidates by a vote of the student body grades 7th-12th.

SECTION G: Proper Supervision

No team or other group of pupils shall leave school for any interscholastic game, practice, or activity unless accompanied by a coach, director, or sponsor delegated by the principal who shall remain with the team, group, or student until the activity or practice is over and the student has left the school building. The team, group, or student shall at all times be subject to the authority of the person accompanying them.

SECTION H: Student Eligibility (MSHSAA Official Handbook p. 45, By-Law 2.3.2)

The eligibility requirements for all interscholastic athletics and athletes shall be the requirements of the Missouri State High School Activities Association. 9th-12th students will be eligible/ineligible for a semester based on the previous semester's grades. 6th-8th students will be eligible/ineligible based on the previous reporting period. More rigorous standards and eligibility/ineligibility periods can be adopted by the Winston School Board at any time during the year.

JH Athletic Grade Policy-

Grade checks are done every Tuesday of the season. If the student has an F on their grade check, they have until Friday of that week to raise the grade. If they continue to have the F on their grade check after Friday, they are ineligible until the next grade check. All grades- must be a "D" or above. Students will become eligible when the student has verification from a teacher that the grade is a "D" or above. Teachers will update their grades every Tuesday. Teachers will not be asked to update grades over a weekend.

SECTION I: Restricted Activity Status

Winston High School will perform weekly grade checks for our students 6th-12th on each Tuesday of the school year. Any student who has a grade below a 60% in any class, including Launch and dual credit classes, will be placed on "Restricted Activity Status".

This will disqualify the student from participating in any trips or activities that remove them from the normal classroom setting during the normal school day (7:25-3:38).

A list of those students who are on Restricted Status will be disseminated to the teachers on Tuesday mornings. Once a student's grades have all exceeded the 60% threshold and the student and administration has verification from a teacher that the grade has been sufficiently raised, they will be removed from the list and are then allowed Full Activity Status. Teachers will update their grades every Tuesday. Teachers will not be asked to update grades over a weekend.

SECTION J: Student Transportation

Students will not be allowed to take their autos to any school activities away from home without administrator approval.

SECTION K: School Provided Transportation

Students who are participants in away activities must ride the school provided transportation. Unusual circumstances requiring alternative transportation may be approved by the Principal in advance. The student will be allowed to ride home with their guardian or other persons designated by guardians if the guardian is present at the event and contacts the school personnel in charge. Other circumstances may be arranged for special situations with prior contact with the administration.

ARTICLE V: PUBLIC NOTICES

Individuals with Disabilities Education Act (IDEA)-(School Board Policy 2110)

It is the policy of the Board of Education to provide a free and appropriate education for students with disabilities. Students with disabilities are those who, because of certain atypical characteristics, have been identified by professionally qualified personnel as requiring special educational planning and services. Students with disabilities will be identified on the basis of physical, health, sensory, and/or emotional handicaps, behavioral problems or observable exceptionalities in mental ability. It is possible that a student may have more than one type of disability.

The District's programs and services available to meet the needs of these students will be in accordance with The Individuals with Disabilities Education Act, The Education for All Handicapped Students Act of 1975, The Rehabilitation Act of 1973, Section 504, and § 162.670 - .995 RSMo., Missouri Special Education Services. In addition, the identification of students with disabilities and the services provided by the District will be in accordance with the regulations and guidelines of the Missouri Department of Elementary and Secondary Education's Current Plan for Part B of The Education of the Handicapped Act, as amended. (See Policy and Regulation 6250 - Instruction for Students with Disabilities.)

Emergency Procedure and Drills (School Board Policy 5240)

Emergency procedures will be posted throughout the building and will be practiced throughout the year. Drills will be conducted at the beginning of both Semesters and records of those drills will be maintained by the building Principals.

Equal Opportunity (School Board Policies 1300 and 1301)

Notice of Nondiscrimination

The District is committed to maintaining an educational and workplace environment that is free from discrimination, harassment, and retaliation in admission or access to, or treatment or employment in, its programs, services, activities and facilities. The District is committed to providing equal opportunity in all areas of education, recruiting, hiring, retention, promotion and contracted service.

In its programs and activities, the District does not discriminate on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, disability, age, genetic information, or any other characteristic protected by law and as required by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975 and Title II of the Americans with Disabilities Act of 1990, and state law. In addition, the District provides equal access to the Boy Scouts of America and other designated youth groups. Further, no person shall be excluded from participation in, be denied the benefits of, or otherwise be subject to discrimination based on the above listed characteristics under a school nutrition program for which the District receives federal financial assistance from the U.S. Department of Agriculture (USDA Food and Nutrition Service).

This Policy governs the District's compliance with the laws identified above, outside of Title IX. The following person is designated and authorized as the District's Compliance Officer to coordinate compliance with the laws identified above (outside of Title IX), including to handle inquiries or complaints regarding the District's non-discrimination policies:

Title and/or Name	Dr. Kayli Burrell
Address	200 W. Third Street, PO Box 38, Winston MO 64689
Number	660-339-6462
Email	kburrell@winston.k12.mo.us

For information regarding how to report or file a claim of discrimination, harassment, or retaliation, see Board of Education Regulations 1300 and 1301. Policies and Regulations 1300 and 1301 shall govern the grievance procedures, process, and response for complaints and concerns by parents, patrons, employees, or students of the District related to discrimination, harassment, or retaliation on the basis of race, color, national origin, ancestry, religion, sex, sexual orientation, gender identity, disability, age, genetic information, or any other characteristic protected by law. District Board of Education Policies and Regulations can be found on the District's website and/or available in the District's Central Office.

Inquiries or concerns regarding civil rights compliance by school districts should be directed to the local school district's Compliance Officer and Title IX Coordinator.

Private, State and Federal Programs Administration- (School Board Policy 1621)

Title I Parent Notification of Teacher Qualifications

NOTIFICATION OF TEACHER QUALIFICATIONS

Dear Parent or Guardian:

Our district is required to inform you of certain information that you, according to the Every Student Succeeds Act, have the right to know.

Upon your request, our district is required to provide to you, in a timely manner, the following information:

1. Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
3. Whether your child is provided services by paraprofessionals and, if so, their qualifications.
4. What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition to the information that you may request, the District will provide to you individually:

1. Information on the achievement level of your child in each of the state academic assessments as required under this part; and
2. Timely notice that your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who is not highly qualified.

**Missouri Department of Elementary and Secondary Education
Every Student Succeeds Act of 2015 (ESSA)
COMPLAINT PROCEDURES**

This guide explains how to file a complaint about any of the programs that are administered by the Missouri Department of Elementary and Secondary Education (the Department) under the Every Student Succeeds Act of 2015 (ESSA).

Missouri Department of Elementary and Secondary Education Complaint Procedures for ESSA Programs Table of Contents	
General Information 1. What is a complaint under ESSA? 2. Who may file a complaint? 3. How can a complaint be filed?	
Complaints filed with LEA 4. How will a complaint filed with the LEA be investigated? 5. What happens if a complaint is not resolved at the local level (LEA)?	Complaints filed with the Department 6. How can a complaint be filed with the Department? 7. How will a complaint filed with the Department be investigated? 8. How are complaints related to equitable services to nonpublic school children handled differently?
Appeals 9. How will appeals to the Department be investigated? 10. What happens if the complaint is not resolved at the state level (the Department)?	

1. **What is a complaint?** For these purposes, a complaint is a written allegation that a local education agency (LEA) or the Missouri Department of Elementary and Secondary Education (the Department) has violated a federal statute or regulation that applies to a program under ESSA.
2. **Who may file a complaint?** Any individual or organization may file a complaint.
3. **How can a complaint be filed?** Complaints can be filed with the LEA or with the Department.
4. **How will a complaint filed with the LEA be investigated?** Complaints filed with the LEA are to be investigated and attempted to be resolved according to the locally developed and adopted procedures.
5. **What happens if a complaint is not resolved at the local level (LEA)?** A complaint not resolved at the local level may be appealed to the Department.
6. **How can a complaint be filed with the Department?** A complaint filed with the Department must be a written, signed statement that includes: 1. A statement that a requirement that applies to an ESSA program has been violated by the LEA or the Department, and 2. The facts on which the statement is based and the specific requirement allegedly violated.
7. **How will a complaint filed with the Department be investigated?** The investigation and complaint resolution proceedings will be completed within a time limit of forty-five calendar days. That time limit can be extended by the agreement of all parties.

The following activities will occur in the investigation:

1. **Record.** A written record of the investigation will be kept.
2. **Notification of LEA.** The LEA will be notified of the complaint within five days of the complaint being filed.
3. **Resolution at LEA.** The LEA will then initiate its local complaint procedures in an effort to first resolve the complaint at the local level.

4. **Report by LEA.** Within thirty-five days of the complaint being filed, the LEA will submit a written summary of the LEA investigation and complaint resolution. This report is considered public record and may be made available to parents, teachers, and other members of the general public.
5. **Verification.** Within five days of receiving the written summary of a complaint resolution, the Department will verify the resolution of the complaint through an on-site visit, letter, or telephone call(s).
6. **Appeal.** The complainant or the LEA may appeal the decision of the Department to the U.S. Department of Education.
7. **How are complaints related to equitable services to nonpublic school children handled differently?** In addition to the procedures listed in number 7 above, complaints related to equitable services will also be filed with the U.S. Department of Education, and they will receive all information related to the investigation and resolution of the complaint. Also, appeals to the United States Department of Education must be filed no longer than thirty days following the Department's resolution of the complaint (or its failure to resolve the complaint).
8. **How will appeals to the Department be investigated?** The Department will initiate an investigation within ten days, which will be concluded within thirty days from the day of the appeal. This investigation may be continued beyond the thirty-day limit at the discretion of the Department. At the conclusion of the investigation, the Department will communicate the decision and reasons for the decision to the complainant and the LEA. Recommendations and details of the decision are to be implemented within fifteen days of the decision being delivered to the LEA.
9. **What happens if a complaint is not resolved at the state level (the Department)?** The complainant or the LEA may appeal the decision of the Department to the United States Department of Education.

NOTIFICATION OF STUDENT RIGHTS

The preceding pages contain the general school rules, policies, and procedures that have been adopted by the Winston R-VI School Board with the recommendation of the school administration. These outlined policies are those that will be used in the administration of Winston High School for the upcoming school year. The sole purpose of these rules and regulations is to create the most beneficial learning environment possible for collective students of the Winston R-VI School District. These rules were all designed to fit within the established parameters set forth by state and federal laws.

All students will be afforded due process as guaranteed by constitutional provisions with respect to suspension, expulsion, and or policies and decisions that the student believes injures his or her legal and civil rights. All students should familiarize themselves with this text so that they are aware of their rights and the legal authority of the Board of Education to make and delegate authority to its staff and to make rules and regulations regarding the orderly operation of the school system.

If you have any questions regarding the policies outlined in this text, the interpretation of said policies, or their application, please do not hesitate to contact me.

Thank you,
Brenda Pliley, K-12 Principal

STUDENT DISCIPLINE

Code of Conduct (School Board Policy 2610)

All students attending school in District schools will be expected to accept the obligation and responsibility to attend school on a regular basis and to comply with the District's discipline code set forth in Regulation 2610. Those students who choose not to fulfill their responsibilities at school will be held accountable for their conduct. Consequences for individual acts of misconduct are calculated to discipline the student, to deter future misconduct, and to provide a safe and positive environment in which students can learn. Students who engage in significant acts of misconduct off campus which materially and adversely impact the educational environment of district students to the extent allowed by law will be subject to discipline up to and including expulsion.

DISCIPLINE HANDBOOK

The Safe Schools Act requires that students and parents receive/access a copy of the written discipline policy. This handbook is available on the school website or a hard copy can be requested from the office.

All students attending school in District schools will be expected to accept the obligation and responsibility to attend school on a regular basis and to comply with the District's discipline code set forth in Regulation 2610 (Student Discipline Code). Those students who choose not to fulfill their responsibilities at school will be held accountable for their conduct.

Individual acts of misconduct are calculated to punish the student, to deter future misconduct, and to provide a safe and positive environment in which students can maximize their learning potential.

Cases referred for disciplinary actions may have extenuating circumstances and discretion to the Principal or Superintendent to alter or adjust the disciplinary action in any offense.

Parental initials/signature and student signature on the permissions and agreements page indicates that you have been informed of school policies concerning school lockers and parking lots, and that you have been provided/accessed a student handbook and discipline handbook.

STUDENT DISCIPLINE

The District has the authority to control student conduct which is prejudicial to good order and discipline in the schools as provided by law. School officials are authorized to hold students accountable for misconduct in school, on school property, during school-sponsored activities and for conduct away from school or in non-school activities which affect school discipline. (Policy 2600)

Students forfeit their right to a public school education by engaging in conduct prohibited in Regulation 2610 (Student Discipline Code) and related provisions. Disciplinary consequences include, but are not limited to withdrawal of school privileges (athletics, intramurals, student clubs and activities and school social events); removal for up to ten (10) school days by school principals; extension of suspensions for a total of one hundred eighty (180) school days by the Superintendent; and longer term suspension and expulsion from school by the Board of Education. (Policy 2600)

Cross Refs: Student Due Process Rights – Regulation 2671
 Corporal Punishment - 2670

Student Suspension and Expulsion – Policy 2662
Discipline of Disabled Students - 2672

Legal Refs: §§ 160.261, 167.161 --171, 171.011, RSMo.

CORPORAL PUNISHMENT Policy 2670

Corporal punishment, as a measure of correction or of maintaining discipline and order in schools, is permitted. However, it shall be used only when all other alternative means of discipline have failed, and then only in reasonable form and upon the recommendation of the principal. If found necessary, it should be administered preferably by the principal in the presence of the teacher. It should never be inflicted in the presence of other pupils, or without a witness.

No student will be administered corporal punishment without prior notification to and written permission of the student's parents/guardians.

Corporal punishment shall be administered only by swatting the buttocks with a paddle. When it becomes necessary to use corporal punishment, it shall be administered so that there can be no chance of bodily injury or harm. Striking a student on the head or face is not permitted.

The teacher or principal shall submit a report to the superintendent, explaining the reason for the use of corporal punishment as well as the details of the administration of the same.

A staff member may, however, use reasonable physical force against a student without advance notice to the principal, if it is essential for self-defense, for the preservation of order, or for the protection of other persons or the property of the school district.

Legal Refs: §§ 160.261, 171.011, 563.061, RSMo.

DETENTION, IN-SCHOOL SUSPENSION AND SATURDAY SCHOOL FOR STUDENTS

Policies 2660 and 2661

The provisions for after-school detention and/or in-school suspension/Saturday School for student violations of policies, rules and regulations shall provide principals with an additional alternative for dealing with disciplinary problems that occur in the schools. When this alternative is appropriate, students will be assigned to serve a specified time period in the in-school suspension program, Saturday School, or supervised after school detention. These assignments, and the determination of the time period for them, shall be determined by the principal, or his or her designee.

Detention Policy:

The provisions of a detention program for student violations of policies, rules and regulations shall provide principals with an additional alternative for dealing with disciplinary problems that occur in the schools. Detention is an assigned before-school and/or after-school period, during which student activity is closely monitored and severely restricted. Students are expected to be quiet during the entire detention period and to work exclusively on assigned tasks.

In School Suspension Policy:

1. The student upon arrival at school, must go directly to his or her locker and bring with them to the ISS room the work that will be needed for the day.
2. Teachers will bring (or send) all assignments for the student to the ISS before the first hour.
3. The student will not be allowed to go outside the ISS room except to eat lunch, to use the restroom, and to get a drink of water. The student will be allowed a five (5) minute break in the morning and afternoon to use the bathroom and get a drink.
4. Students will not be allowed to sleep while in ISS, or have contact with other students.

Violations of any school regulation, policy, law, classroom rules, or directives issued by a teacher or administrator may result in the following punishments being issued:

1. detention, assigned by building principal or teacher
2. in-school suspension (ISS)
3. out-of-school suspension (OSS)
4. corporal punishment
5. expulsion and/or other punishment rendered by the faculty and/or administration
6. Saturday School

Saturday School: Saturday School is from 8 am to noon on the assigned Saturday. Students missing Saturday school will be given a day of ISS and reassigned the Saturday School.

Social Suspension:

Is defined as prohibiting a student(s) from attending or participating in extracurricular activities. The length of the suspension and activities missed will be determined by the principal, superintendent, and/or Board of Education. (Adopted 12/12/90)

STUDENT SUSPENSION AND EXPULSION

Policies and Regulations 2662 and 2663

NOTE: The following procedures apply to all students except those who are defined by Board policy as disabled. Procedures applicable to disabled students are described in Board policies dealing with the discipline of disabled children.

The Board of Education believes that the right of a child to attend free public schools carries with it the responsibility of the child to attend school regularly and to comply with the lawful policies, rules and regulations of the school district. This observance of school policies, rules and regulations is essential for permitting others to learn at school.

Therefore, the administrative prerogative to exclude a student from school because of willful violation of school rules and regulations, willful conduct which materially or substantially disrupts the rights of others to an education, or willful conduct which endangers the student, other students or the property of the school is permitted, provided such action is taken in accordance with due process and with due regard for the welfare of both the student and the school.

The term “suspension” refers to an exclusion from school that will not exceed a specific period of time. The term “expulsion” refers to exclusion for an indefinite period. Procedures that should be followed to suspend a student differ from those that are required to expel a student.

Suspensions:

Note: Any student who is suspended from school for any length of time will not be allowed to participate in, or attend any extra-curricular activities, either at home or away from home.

A building principal may suspend a student for a period not to exceed ten (10) school days. Such suspension shall immediately be reported in writing to the Superintendent who may revoke or reduce the suspension of the Superintendent concluding that circumstances warrant such action.

When a student is suspended, the principal / designee shall attempt to reach the student’s parent/guardian to inform them of the school’s action and to request that they come to school for their student. If the parent/guardian is unable to come for the student, the principal/designee may ask the parent/guardian for permission to send the student home. If the parent/guardian cannot be reached or if the above request is refused, the student must remain on school property until the close of the school day in the ISS room or with the principal.

If the principal decides that a suspension in excess of ten (10) school days is warranted, the principal may petition the Superintendent for such suspension.

The Superintendent of Schools may suspend a student for a period not to exceed ninety (90) school days. No student shall be suspended by the Principal or the Superintendent unless:

1. The student shall be informed, orally or in writing, of the charge against him/her, and

2. If the student denies the charge, he/she shall be given an oral or written explanation of the facts which form the basis of the proposed suspension, and
3. The student shall be given an opportunity to present his/her version of the incident to the Principal or Superintendent.
4. Any suspension shall be recorded immediately, in writing, to the student and the student's parent/guardian or others having custodial care of the student.
5. A copy will be forwarded to the superintendent.

If a suspension is ordered by the Superintendent for more than ten (10) school days, the Superintendent's order may be appealed to the Board of Education if written notice of appeal is delivered to the office of the Board of Education. If such suspension is appealed, the Superintendent shall promptly provide the Board with a report of the facts involved in the suspension, the action taken by the Superintendent, and the reasons for the Superintendent's decision.

In such event, the suspension shall be stayed until the Board renders its decision, unless in the judgment of the Superintendent the student's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, in which case the student may be immediately removed from school, and the notice and hearing shall follow as soon as practicable.

Any appeal to the Board of Education of the Superintendent's decision to suspend a student for more than ten (10) days may be heard and determined by the full Board or by a quorum thereof, or by a committee of three Board members appointed by the President of the Board. Such committee shall have full authority to act in lieu of the Board.

Students will be readmitted or enrolled after expiration of their suspension from the District or from any other district only after a conference has been held to consider prior misconduct and remedial steps necessary to minimize future acts of similar misconduct. Participants in such pre-admission conferences will include:

1. Any teacher directly involved in the suspension offense
2. The student
3. The parent / guardian
4. The representative of any agency having legal jurisdiction, care, custody, or control of the student.
5. District staff members designated by the Superintendent / designee.

Expulsions:

No student may be permanently expelled from school without a prior hearing before the full Board or, at least, a quorum of the Board. A decision to expel a student requires the vote of a majority of those Board members present.

Due Process for expulsion of students shall include the following:

1. Board action shall begin with a written notification of the charges against the student, which shall be delivered by certified mail to the student, his/her parent/guardian, or others having his/her custodial care. Such notification will include charges, contemplated action, and time and

- place of a hearing on such charges and that the student, parent/guardian, or others having custodial care shall have the right to attend the hearing and to be represented by counsel.
2. The hearing will be closed unless the student, parent/guardian or others having custodial care requests an open hearing. At said hearing, the Board of Education or counsel shall present the charges, testimony, and evidence deemed necessary to support the charges. The Board will expect the principal in each case to be present and make oral and written reports and statements concerning the student's misconduct. The student, parent/guardian or others having custodial care, or counsel, shall have the right to cross-examine witnesses presented in behalf of the charges and to present testimony in defense there against.
 3. At the conclusion of the hearing or in an adjourned meeting, the Board of Education shall render its decision to dismiss the charges, suspend the student for a specified time, or expel the student from the schools of the District. Prompt written notice of the decision shall be given to the student, the parent/guardian or others having custodial care, and counsel, if applicable.

Rules of Procedure in Hearings Before the Board of Education on Suspension and Expulsion Matters – Regulation 2671

1. Students or students' parents/guardians may request a hearing before the Board to contest any suspension in excess of ten (10) school days. The request may be addressed to the Superintendent who will review all matters concerning the suspension.
2. No student may be expelled until this matter is reviewed in a hearing before the Board of Education.
3. Parents/guardians may represent their student or may retain an attorney to act as a representative in the defense of the student. The representative will have the right to present witnesses, question any and all witnesses as herein provided, and make a statement and offer exhibits on the nature of the evidence and the disposition of the case. If a parent/guardian elects to have the student represented by an attorney at the hearing, the parent/guardian shall notify the Superintendent for such representation at least twenty-four (24) hours prior to the scheduled time of the hearing.
4. Prior to the hearing, the parties, or their attorneys, may examine at the Board Office the discipline report and all related records.
5. Upon the request of any party, the Superintendent shall submit for review at the hearing the student's behavioral and academic record. If necessary, the information contained in such record may be explained and interpreted by a person trained in its use and interpretation. All parties shall be instructed to respect the confidentiality of all such records and information.
6. At the hearing, the Board may consider a student's record of past disciplinary actions, criminal court records, juvenile court records, and any actions of the student which would be criminal offenses.
7. The parties may present their version as to the charges and make such showing by way of affidavits, exhibits, and witnesses as they may desire. (Before testifying, witnesses shall be sworn.)
8. The President of the Board of Education, or the Chairman of the designated committee of the Board, shall have full charge of the hearing and shall have the authority to direct its proceedings and to control the conduct of all persons present in accordance herewith. Such authority shall include the limitation of questioning that is unproductive, lengthy, or irrelevant. The Board may invoke reasonable limitations on the number of witnesses.
9. The hearing shall not be open to the public unless requested by the student's parent/guardian or those having his/her custodial care, provided, however, that, if the hearing is open to the public,

the Board may set reasonable limitations on the number of people present based upon available space and need for orderly proceedings. The Board shall also have the right to exclude the public or any person or persons if it shall determine that the hearings are being disrupted by any person or group of persons. Unless public, as herein above provided, hearings may be attended only by members of Board of Education, the Superintendent of Schools, the School Board attorney, the principal, the student, the parent/guardian and their representatives. Witnesses may be present only when giving information at the hearing. With parent/guardian permission, the student may be excluded at times when the student's psychological or emotional problems are being discussed.

10. A record shall be made of any information presented at the hearing. Statements and other written matters presented shall be kept on file by the District.
11. As soon as practicable after the hearing, the Board shall make its decision and transmit the same in writing to the parties and the Superintendent.

The Board or its committee shall decide by majority vote whether the student has engaged in the misconduct charged by District administrators. The decision must be based solely on the evidence presented at the hearing and must include findings of fact on which the decision rests.

Policy 2664

Notwithstanding any provision of this regulation to the contrary, no student shall be readmitted or enrolled in a regular program of instruction if:

1. The student has been convicted of one of the offenses listed below.
2. The student has been charged with one of the offenses and there has been no final judgment.
3. A juvenile petition has been filed alleging that the student committed an act, which if committed by an adult, would be one of the offenses listed below, and there has been no final judgment; or
4. The student has been adjudicated to have committed an act, which if committed by an adult, would be one of the offenses listed below.

Offenses to which this policy applies:

1. First degree murder under Mo.Rev. Stat. 565.020
2. Second degree murder under Mo. Rev. Stat. 565.02 1
3. First degree assault under Mo. Rev. Stat. 565.050
4. Forcible rape under Mo. Rev. Stat. 566.030
5. Forcible sodomy under Mo. Rev. Stat. 566.060
6. Robbery in the first degree under Mo. Rev. Stat. 569.020
7. Distribution of drugs to a minor under Mo. Rev. Stat. 195.2 12
8. Arson in the first degree under Mo. Rev. Stat. 569.040
9. Kidnapping, when classified as a Class A felony under Mo. Rev. Stat. 565.110
10. Statutory rape under Mo. Rev. Stat. §566.032
11. Statutory sodomy under Mo. Rev. Stat. §566.062

Nothing in this regulation shall be construed to prevent the District from imposing discipline under the Student Code of Conduct for conduct underlying the above-listed offenses, even if the adult charge or juvenile petition has been dismissed, or the student has been acquitted or adjudicated not to have committed such acts in a criminal or juvenile court – if by a preponderance of the evidence, it can be established that the student engaged in the underlying conduct. The District may enroll a student, otherwise excluded under this regulation, in an alternative education program if the District determines that such enrollment is appropriate.

I. VIOLATIONS AGAINST PERSONS

- A. Careless or negligent behavior:** that results in injury, or has the potential to cause injury, to another student or staff member.

1st Offense: up to 1-3 days of detention and/or 1-3 days of ISS and/or Saturday school

2nd Offense: up to 3-5 days detention, and/or 3-5 days of ISS and/or 1-3 Saturday schools

3rd Offense: up to 1-3 days of ISS and/or OSS

Repeated Offenses: up to 4-10 days of ISS and/or OSS, with referral to superintendent for extended suspension greater than 10 days.

- B. Assault:** Attempting to cause injury to another; intentionally placing another in reasonable apprehension of imminent physical injury.

1st Offense: up to 10 days of ISS and/or OSS

2nd Offense: up to 11-90 days of ISS and/or OSS

3rd Offense: Expulsion

- C. Fighting:** Mutual combat in which both parties have contributed to the conflict, either verbally or by physical action.

1st Offense: up to 1-3 days of ISS and/or OSS and/or Saturday School

2nd Offense: up to 3-5 days of ISS and/or OSS and/or Saturday schools

3rd Offense: up to 10 days of OSS, with possible recommendation to the superintendent for longer term suspension and/or possible expulsion.

D. Bullying (Policy 2655)

The District is committed to maintaining a learning and working environment free of any form of bullying or intimidation. Bullying is strictly prohibited on school grounds, or school time, at a school sponsored activity or in a school related context. Bullying is the intentional action by an individual or group of individuals to inflict intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; substantially interferes with the educational performance, opportunities, or benefits of any student without exception; or substantially disrupts the orderly operation of the school. Bullying may consist of physical

actions, including gestures, or oral, cyberbullying, electronic, or written communication, and any threat of retaliation for reporting acts of bullying.

Students who are found to have violated this policy will be subject to consequences depending on factors such as: age of student(s), degree of harm, severity of behavior, number of incidences, etc.

Possible consequences to a student for a violation of this policy include: loss of privileges, classroom detention, conference with teacher, parents contacted, conference with principal, inschool suspension, out-of-school suspension, expulsion and law enforcement contacted.

1st Offense: Principal/student conference and up to 1-3 days ISS or up to 1-180 days ISS and/or OSS.

2nd Offense: up to 1-5 days ISS and/or OSS or up to 1-180 days OSS.

3rd Offense: up to 1-180 days OSS

E. Firearms and Weapons in School: (Policy and Regulation 2620)

The District recognizes firearm and weapon possession as a potential threat to the health, safety and security of students, employees, and other persons. The district will not tolerate the presence of firearms or weapons on the premises of our schools. This prohibition includes possession of firearms and weapons on school playgrounds, school parking lots, school buses, and at school activities, whether on or off school property. The District complies with the provisions of the Improving America's Schools Act of 1994, the Individual with Disabilities Act, and other applicable federal and state law.

1st Offense: 365 days of OSS and possible expulsion. The superintendent may recommend to the Board a modification of the suspension on a case by case basis.

2nd Offense: Expulsion

F. Insubordination: Discipline will depend on the nature and severity of the offense.

1st Offense: up to 1-5 days detention or ISS and/or OSS

2nd Offense: up to 5-10 days detention or up to 3-10 days of ISS and/or OSS

3rd Offense: up to 1-5 ISS and/or Saturday schools or up to 1-10 day ISS and/or OSS

4th Offense: Extended OSS (beyond 10 days) or expulsion

G. Verbal Abuse to Staff: Disrespectful language to a staff member.

1st Offense: up to 1-3 days detention, 1 day of ISS and/or OSS and/or Saturday school

2nd Offense: up to 1-3 days of ISS and/or OSS

3rd Offense: up to 3-10 days of ISS and/or OSS

4th Offense: suspension beyond 10 days and/or possible expulsion

H. Verbal Abuse to Staff of a Threatening Nature: Disrespectful language to a staff member that is threatening in nature.

1st Offense: up to 30-day ISS and/or OSS

2nd Offense: Expulsion

I. Student actions that are violent in nature and are directed against WINSTON R-VI School staff members:

Assault- Use of physical force to do bodily harm. Any student who commits an act of violence against a WHS staff member during the regular school term, at school activities, or while on school property will be given an immediate OSS by the superintendent until the next school board meeting.

At the school board meeting, the student and his parents/guardians, and if desired their representative must show a good reason why the student should not be expelled (permanent dismissal) from the Winston R-VI School District. If, in the opinion of the school board and the Winston R-VI school administration, good reason is not given, the student shall be expelled by a majority vote of the Board of Education.

Reporting Student Abuse:

The Board of Education believes that school staff members are in a unique position to assist children, families, and the community in dealing with the issue of child abuse and neglect. In addition, school employees are required by law to report instances of suspected child abuse when the employee has reasonable cause to suspect that a child has been or is likely to be abused or neglected.

Child abuse is defined as any physical injury, sexual abuse inflicted on a child other than by accidental means.

Neglect is defined as the failure to provide the proper or necessary support, education, nutrition or medical, surgical or other care necessary for the child's wellbeing.

District employees who know or have reason to believe that another District employee has sexually or physically abused a student have an additional duty to notify their immediate supervisor.

II. VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY

- A. Drugs/Controlled Substance:** Possession, use, attendance under the influence of controlled substances, alcoholic beverages or substances represented to be such, while on school grounds, on a school bus/vehicle or at a school activity (on or off school property).

1st Offense: Up to a 30 days suspension

2nd Offense: The student will be suspended from school until the next board meeting, where a hearing will be held. At this hearing the student and his/her parent/guardian and/or

representative must show good reason why the student should not be expelled by a majority vote of the Board. In any case, the student may be referred to law enforcement officials.

B. Sale or Distribution of controlled substances, alcoholic beverages or substances represented to be such.

1st Offense: Expulsion

Any student found to be selling mood altering and/or illegal substances will be on the first (1st) offense:

- Brought before the BOE for expulsion proceedings.
- If at all possible, be referred to the law enforcement officials.

C. Tobacco Use: Student possession or use of tobacco, tobacco products, or e-cigarettes on school grounds, transportation or activities.

1st Offense: up to 3 days ISS and/or OSS

2nd Offense: up to 10 days ISS/OSS

D. Student Vehicle Use:

Building principals have the authority to regulate student use of automobiles at school. Use of school property for student parking purposes is a privilege that may be denied due to violation of District regulations and school policies. Student vehicles parked on District property are subject to search by school officials where there is reason to believe a vehicle contains materials prohibited by District regulations

III. VIOLATIONS AGAINST PROPERTY

A. Extortion:

Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from the student.

1st Offense: up to 5 days ISS and/or OSS

2nd Offense: up to 6-10 days OSS, with the possible recommendation to the Superintendent for a longer-term suspension

3rd Offense: Expulsion

B. False Alarm

1st Offense: up to 10 days of ISS and/or OSS

2nd Offense: Expulsion and reported to law enforcement agencies.

C. Theft: Non-consensual taking or attempt to take the property of another. Stealing or attempting to steal private or school property

1st Offense: Restitution and up to 1-3 days of ISS and/ or OSS

2nd Offense: Restitution and up to 4-10 days of ISS and/or OSS

3rd Offense: Referral to the superintendent for longer-term suspension or expulsion

D. Willful Damage to School, Staff or Student Property-Vandalism

Any student who willfully causes substantial damage or attempts to cause substantial damage to a property, real or personal belonging to the school, staff or students.

Students who willfully deface or injure or damage any school property shall pay in full for all damages caused thereby. Damaging or destroying school property may be punishable by a fine and/or jail sentences as prescribed by law.

1st Offense: Restitution and up to 1-3 days of ISS and/or OSS

2nd Offense: Restitution and up to 4-10 days of ISS and/or OSS

3rd Offense: Referral to the superintendent for longer term suspension or expulsion

E. Arson-Intentionally causing or attempting to cause a fire or explosion

1st Offense: Restitution and expulsion with referral to law enforcement

IV. VIOLATIONS AGAINST SCHOOL ADMINISTRATION

A. Truancy:

Truancy is defined as being absent from school or class without the knowledge of school officials or parents.

1st Offense: up to 3 days of ISS and/or OSS and parent conference

2nd Offense: up to 5 days of ISS and/or OSS

3rd Offense: up to 10 days of ISS and/or OSS

4th Offense: Expulsion

B. Closed Campus (Policy 2630):

With the safety and welfare of the students in mind, the BOE has closed all campuses during the school day. Permission to leave school will be granted only for valid reasons, and only with a written request signed by a parent or guardian. In emergency situations, a telephone call from a parent/guardian may suffice, with approval of the principal.

Consequently, after arriving at school students who leave the school grounds before school is dismissed without the permission from the principal or superintendent will be given a three (3) day out of school suspension. Permission to leave will be granted upon written request of the guardian, or for good cause known to the principal or superintendent

C. Tardiness is defined as not being in the classroom in the seat ready to work at the tardy bell.

After fifteen minutes the student will be counted absent.

Any student tardy to school or class (5) times in a semester will be required to serve one (1) 30-minute detention. Any student who accumulates an additional two (2) tardies will be given an additional one (1) 45-minute detention. Any student who accumulates an additional two (2) tardies will be given an additional one (1) 60-minute detention. Further violations will result in ISS.

- D. Detentions** are to be served on the date assigned. Failure to attend a detention will result in two (2) detentions. Further failure to attend detentions will result in additional discipline at the Principal's discretion up to OSS.

V. VIOLATIONS AGAINST PUBLIC DECENCY AND GOOD ORDER

A. Use of Obscene Language

Language that depicts sexual acts, human waste, and blasphemous language.

Use of words which describe sexual conduct and which, considered as a whole, appeal to prurient interest in sex, portraying sex in a manner offensive to community standards; and which does not have a serious literary, artistic, political or scientific value.

1st Offense: up to 1-3 day out of ISS and/or OSS

2nd Offense: up to 5 days ISS and/or OSS

3rd Offense: up to 10 days of ISS and/or OSS with possible referral to the superintendent for longer term suspension or expulsion

B. Use of Language that is Disparaging or Demeaning

Words which are spoken solely to harass, injure other people, such as threats of violence, defamation of a person's race, religion or ethnic origin.

1st Offense: up to 1-3 days detention and/or ISS

2nd Offense: up to 5-day ISS and/or OSS

3rd Offense: up to 10 days ISS and/or OSS

C. Use of Disruptive Speech or Conduct

Conduct or speech, be it verbal, written or symbolic, which materially and substantially disrupts classroom work, school activities, or school functions.

1st Offense: up to 1-3 days of detention, ISS and/or Saturday School

2nd Offense: up to 1-5 days of ISS

3rd Offense: up to 10 days of ISS and/or OSS
possible referral to the superintendent for longer suspension or expulsion

D. Improper Display of Affection Consensual kissing, fondling or embracing

1st Offense: warning

2nd Offense: up to 1-3 days detention or Saturday school

3rd Offense up to 1-3 days ISS or Saturday school

Subsequent offenses: 1-3 days OSS

E. Cell Phones/Electronic Devices:

SECTION S: Use of Cell Phones and Personal Devices

Developments in cell phone technology in recent years have resulted in enhanced communication opportunities. However, the use of cell phones in schools poses increasing risks of school disruptions,

bullying, criminal activity, and academic dishonesty. As a result, student cell phones, digital cameras and similar electronic devices may not be used or displayed during the school day, as well as, in dressing areas during extracurricular activities. Violation of this policy during the first semester after adoption of this policy will result in in-school suspension, while second offenses will result in out-of-school suspension being imposed.

THE SCHOOL ACCEPTS NO RESPONSIBILITY WHATSOEVER IF CELL PHONES OR OTHER ELECTRONIC DEVICES ARE LOST, STOLEN OR DAMAGED.

F. Sexual Harassment

Sexual harassment includes but is not limited to: sexual slurs, threats, verbal abuse and sexually degrading descriptions, graphic verbal comments about an individual's body, sexual jokes, notes, stories, drawings, pictures or gestures, spreading sexual rumors, touching an individual's body or clothes in a sexual way, displaying sexually suggestive objects, covering or blocking normal movements, unwelcome sexual flirtation or propositions, and acts of retaliation against a person who reports sexual harassment.

Inquiries, complaints or grievances from students and their parents and employees regarding sexual harassment or compliance with Title IX, may be directed to the superintendent of schools, to the district Title IX coordinator or the director of the Office of Civil Rights, Department of Education, Washington, D.C.

Students who are found guilty of committing one or more of the above listed acts may incur one or more of the following penalties: OSS, ISS, Saturday school, and possible expulsion. Subsequent offenses will be subject to more severe consequences.

G. Bus Misconduct

The safety of students during transportation to and from school is a responsibility, which they and their parents/guardians share with the bus drivers and school officials. Therefore, the rules of student conduct will be issued to all students at the beginning of the school year and to new students upon enrollment in the student handbook.

Any offense committed by a student on a district-owned or contracted bus shall be punished in the same manner as if the offense had been committed at the student's assigned school. Misconduct will be treated the same as school building misconduct

H. Academic Dishonesty

Any type of cheating that occurs in relation to an academic exercise or assignment. It may include plagiarism, fabrication or information or citations, cheating, falsification of work or excuses for work, disrupting or destroying another person's work, failure to contribute to a team project, or other misconduct related to academic work. The use of any type of AI program immediately qualifies as cheating or plagiarism unless specific guidelines have been previously established by your teacher regarding approved use of such programs.

1st Offense: Zero on the assignment. Student has the option to re-do the assignment.

2nd Offense: Zero on the assignment. Student has the option to re-do the assignment at 50% credit.

3rd Offense: Zero on the assignment. Student has no option to re-do the assignment.

Subsequent offenses will be dealt with by the principal.

DISCIPLINE OF DISABLED STUDENTS

Regulation 2672

Removal from Current Educational Placement for Not More Than Ten Consecutive School Days; Not More Than Ten Cumulative Days Removal for the Current School Year

A student with a disability who violates the District's discipline policy who has not been removed from the current educational placement for more than ten (10) cumulative days for the current school year may be disciplined for not more than ten (10) consecutive school days in the same manner as other students.

Services will not be provided to the student when the total number of days the students has been removed from the current educational placement is not more than ten (10) days, unless services are provided to children without disabilities who have been similarly removed.

Removal from Current Educational Placement for More than Ten Cumulative School Days

A student with a disability who violates the District's discipline policy who has been removed from the current educational placement for more than ten (10) cumulative days in the current school year may be disciplined for not more than ten (10) consecutive school days in the same manner as other students, if the pattern of short-term exclusions totaling more than ten (10) cumulative days does not constitute a change of placement.

On the eleventh day of removal in a school year, the District will provide educational services. If the cumulative removals do not constitute a change of placement, the services to be provided will be determined by school personnel in consultation with the student's special education teacher.

A series of removals from the current educational placement for more than ten (10) days may amount to a pattern of exclusion that constitutes a change of placement. If a student with a disability has been removed for more than ten (10) cumulative school days and the removals constitute a change of placement, or if a school administrator determines that a removal for more than ten (10) consecutive school days is being considered, on the date a decision to make such a removal is made, the parents will be notified of the decision and provided a copy of the IDEA procedural safeguards.

Not later than ten (10) business days after commencing a cumulative removal that constitutes a change of placement or when considering a removal of greater than ten (10) consecutive school days, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not previously been conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as necessary.

In addition, not later than ten (10) days after the date of the decision to remove a student for more than ten (10) cumulative days constituting a change of placement or for consideration of a removal of more than ten (10) consecutive school days, the IEP team and other qualified personnel will meet to review the relationship between the student's disability and the behavior subject to disciplinary action.

If a determination is made that the student's behavior was not a manifestation of the student's disability, disciplinary rules will be applied to the student in the same manner they would be applied to a student without a disability, except that a free appropriate public education will be provided to the student as determined by the IEP team.

Long-Term Changes in Placement (Drugs and Weapons)

In addition to any other actions consistent with this regulation, District administrators may assign a student to an interim alternative educational setting for a period of time not to exceed forty-five (45) calendar days, when a student with a disability:

1. Possesses a weapon at school or at a school function; or
2. Knowingly possesses or uses illegal drugs or sells or solicits the sale of a controlled substance while at school or at a school function.

On the date a decision to make such a removal is made, the parents/guardians will be notified of the decision and provided a copy of the IDEA procedural safeguards.

Not later than ten (10) business days after commencing such a removal, the District will convene an IEP meeting to develop a functional behavioral assessment plan if one has not been previously conducted. After completing the assessment, an IEP meeting will be held to develop a behavioral intervention plan if appropriate and necessary. If a behavior plan already has been developed, the IEP team will meet to review the plan and its implementation. The plan and its implementation will be modified as needed.

Not later than ten (10) days after the date of the decision to assign a student to an interim alternative educational setting, the IEP team and other qualified personnel will meet to review the relationship between the student's disability and the behavior subject to the disciplinary action and to determine the interim alternative educational placement.

The IEP team will decide on an interim alternative educational setting that will allow the student to continue to progress in the general curriculum, to receive the services and modifications that will enable the child to meet the goals set out in the student's IEP, and to receive services and modifications to attempt to prevent the student's behavior from recurring.

Definitions

Illegal Drug means a controlled substance not including drugs legally used or possessed under the supervision of a health care professional.

Weapon means a weapon, device, instrument, material, or substance, animate or inanimate, that is used for, or is readily capable of, causing death or serious bodily injury, except that such term does not include a pocket knife with a blade of less than 2 1/2 inches in length.

Controlled substance means a drug or other substance identified under schedules I, II, III, IV or V in 21 U.S.C. § 812 (c).

Legal Refs: Individuals with Disabilities Education Act, P.L. 94-142
§ 504 of the Rehabilitation Act of 1973
§§ 160.261, 162.955 - .963, 167.161 - 171, RSMo.
Honig V. Doe, 108 S.Ct. 592 (1988)
Americans With Disabilities Act (42 U.S.C. 12101 et seq.)